



WINDSOR CURLING CLUB

Rental & Kitchen Use Agreement

SOCIAL AREA: The Windsor Curling Club facilities is licensed and will operate a cash bar for rentals if requested. The lounge area has a projector and pull down screen available for audio-visual presentations/training, as well as one large screen televisions and is large enough to accommodate a small band. Heat pumps are installed in the lounge area, to allow for air conditioning during the summer months and heat during the winter.

KITCHEN: Large kitchen with convection oven, microwave, refrigerator and freezer space, commercial dishwasher, steam serving units, commercial coffee makers, stainless steel food prep area, and other kitchen amenities. White stoneware service for 120. Includes coffee mugs, teacups, and small drink glasses. Several fabric tablecloths are available. WCC will provide chinaware, stemware and flatware provided it is cleaned, dried and put away. See clean up check list for details.

NO FOOD CAN BE SOLD from the kitchen by Renter.

GARBAGE AND RECYCLING: Renter is responsible to sort, bag and empty in the outside receptacles ALL garbage and recyclable material in compliance with the West Hants Solid Waste By-law [Waste & Recycling | ResidentsThe Regional Municipality of Windsor-West Hants](#) Guidelines and containers for sorting are located within the Club. Damage deposit may be withheld if Renter fails to sort, bag and deposit these items in the club's outside storage appropriately.

Damage Deposit: \$150 payable at time of meeting with WCC representative or minimum of one week in advance of rental date.

Items are not to be tacked, taped, pinned, etc. to walls without advance permission of WCC representative.

CLEAN UP BY RENTER: At the conclusion of your rental, you are required to leave the building in the order in which it was found. Please see cleanup checklist.

KITCHEN DAMAGE – All damage must be reported to WCC representative including broken dishes. Damage deposits will be returned in full, or partially, pending final inspection by a representative of the

WCC. The Renter is responsible for thoroughly cleaning the kitchen before leaving the premises. This deposit shall protect the WCC from theft, breakage, property damage, additional cleaning, or vandalism. A \$15.00/hour for each WCC volunteer, plus materials, will be deducted from the Kitchen damage deposit for the cost of any clean-up work or damage repair required by WCC staff. Damage repair required by an outside contractor will be charged according to their labour rate and materials cost. An additional cost of \$25.00/hour for cleaning services for the event if required.

CURLING RENTAL - BEFORE YOU ARRIVE

ATTIRE: Footwear: If you don't have curling shoes, use a clean pair of flat running shoes. The club has grippers available for you to use but quantities are limited.

CLOTHING: Wear loose fitting clothing.

TEMPERATURE: There are heaters in the rink so you won't get very cold. Dress in layers. Gloves or mitts are a good idea. You can always shed.

EQUIPMENT: Brushes; The club has a supply of brooms for your rental. Sliding devices are also available to help you deliver the rocks.

SCHEDULE: Arrival; You should arrive at least 20 minutes early but you may want to arrive early depending on the size of your group. It will take a few minutes to ensure each person is ready to get on the ice.

INSTRUCTORS: If you are new to the sport and would like to have one or more instructors work with you or your group please be sure to mention it

BAR: Prior to, during and after the ice rental period, a full-service, professionally operated bar service is available. The bar stocks a wide variety of beverages. No drinks are allowed on the ice. **NO OUTSIDE ALCOHOL** is allowed in the club without your own liquor license and consultation with our bar manager.

Signature of Renter: _____

Date: _____

Clean up Checklist

Renter is responsible for complete clean-up of Kitchen area.

Area	Please Initial to show completion
Dishes & Flatware clean, dried, and stored	
Counters & tables cleaned	
Oven, Microwave & stove top clean	
Small appliances clean & put away	
Check refrigerator for your items. Do not leave excess food, condiments, or leftovers without prior approval of a WCC representative	
Clean up any spilled beverages or food	
Floors swept and unmarred	
Clean sinks and surrounding counterspace	
Check bathrooms and ensure all toilets flushed	
<p>Garbage/Recyclables must be sorted as per West Hants by-laws.</p> <ul style="list-style-type: none"> • Garbage bagged in clear bags & deposited in outside bin. • Recyclables must be sorted according to directions on recycling containers within club & deposited in outside bin • Cardboard is to be bundled & deposited in outside bin or if bin is full piled by kitchen backdoor. • Compostables emptied in outside green bin. • Recyclables bagged and piled by kitchen back door. <p>(Garbage not sorted properly may result in damage deposit not being refunded)</p>	

Once completed, leave this form with bar – slide under grate if bar closed.