



WINDSOR CURLING CLUB

WCC Rental Agreement

LOUNGE AREA

The Windsor Curling Club is licensed and can provide bar services in conjunction with any sanctioned curling function. Other curling events, such as corporate or recreational, require the renter to provide the appropriate liquor license. Provincial regulations regarding liquor consumption must be obeyed.

- The lounge area is equipped with a projector and screen.
- Televisions are also available.
- Room can accommodate a small band.
- Heat pumps in the lounge area.

KITCHEN: Large kitchen with convection oven, microwave, refrigerator and freezer space, commercial dishwasher, steam serving units, commercial coffee makers, stainless steel food prep area, and other kitchen amenities. White stoneware service for 120. Includes coffee mugs, teacups, and small drink glasses. Several fabric tablecloths are available.

WCC can provide chinaware, stemware and flatware provided it is cleaned, dried and put away. (See cleanup check list for details.)

NO FOOD CAN BE SOLD from the kitchen by Renter.

GARBAGE AND RECYCLING: Renter is responsible to sort, bag and empty in the outside receptacles ALL garbage and recyclable material in compliance with the West Hants Solid Waste By-law [Recycling | Residents The Regional Municipality of Windsor-West Hants](#). Guidelines and containers for sorting are located within the Club. The damage deposit may be withheld if Renter fails to sort, bag and deposit these items in the club's outside storage appropriately.

DAMAGE DEPOSIT: \$150 damage deposit at time of meeting with WCC representative or minimum of one week in advance of rental date.

INSURANCE: If the rental is a non-sanctioned event, an Insurance Certificate is required 5 days prior to the rental date(s)

DECORATING - WCC does not permit taping, tacking or pinning anything on the walls. All decoration plans must be approved in advance by the Rental Coordinator to avoid damage and minimize clean-up. Decorating times must be arranged at the time of booking.

CONFETTI - Not permitted anywhere on Club premises.

SMOKING RESTRICTION - The club does not permit smoking indoors or in the entry way at any time.

CLEAN UP BY RENTER: At the conclusion of your rental, you are required to leave the building in the order in which it was found. (Please see attached cleanup checklist.)

DAMAGE – All damage must be reported to WCC representative including broken dishes. Damage deposits will be returned in full, or partially, pending final inspection by a representative of the WCC. The Renter is responsible for thoroughly cleaning all rented space, which includes changing rooms/restrooms & kitchen (if part of the rental agreement)

CURLING RENTAL

BEFORE YOU ARRIVE

ATTIRE:

- **FOOTWEAR:** If you don't have curling shoes, use a clean pair of flat running shoes. The club has grippers available for you to use but quantities are limited.
- **CLOTHING:** Wear loose fitting clothing.

TEMPERATURE:

- The Ice Shed area has an average temperature of 7 degrees Celsius. Dress in layers. Gloves or mitts are recommended.

EQUIPMENT:

- The club has a supply of brooms for your rental.
- Sliding devices are also available to help you deliver the rocks.

SCHEDULE:

- Arrive at least 20 minutes early.
- If you have a large group, please plan to arrive earlier

INSTRUCTORS:

- If you are new to curling and would like to have one or more instructors work with you or your group, please inform WCC ahead of time.

BAR:

- Prior to, during and after the ice rental period, a full-service, professionally operated bar service is available. The bar stocks a wide variety of beverages. No drinks are allowed on the ice. Alcohol cannot be brought into the club for consumption but can be held behind the bar if given as prizes. Provincial regulations regarding liquor consumption must be obeyed.

EXTRA FEES:

- \$20.00/hour for each WCC volunteer, plus materials, will be added for any work or damage repair required by WCC staff
- Damage repair required by an outside contractor will be charged according to their labour rate and materials cost.
- An additional cost of \$25.00/hour for cleaning services for the event will be charged if required.

Rental	Dates/Times	Cost
Damage Deposit		\$ 150.00
Total		\$

Due at time of Signing: \$ _____

Signature of Renter: _____

Signature of WCC Rental Coordinator: _____

Date: _____

Insurance Certificates received

Damage Deposit Collected

Clean up Checklist

Renter is responsible for complete clean-up of Kitchen area.

Area	Please Initial to show completion
Dishes & Flatware clean, dried, and stored	
Counters & tables cleaned	
Oven, Microwave & stove top clean	
Small appliances clean & put away	
Check the refrigerator for your items. Do not leave excess food, condiments, or leftovers without prior approval of a WCC representative	
Clean up any spilled beverages or food	
Floors swept and unmarred	
Clean sinks and surrounding counterspace	
Check bathrooms and ensure all toilets flushed	
<p>Garbage/Recyclables must be sorted as per West Hants by-laws.</p> <p>Garbage bagged in clear bags & deposited in outside bin.</p> <p>Recyclables must be sorted according to directions on recycling containers within club & deposited in outside bin</p> <p>Cardboard is to be bundled & deposited in the outside bin or, if bin is full, piled by kitchen backdoor.</p> <p>Compostables emptied in the outside green bin.</p> <p>Recyclables bagged and piled by kitchen back door.</p> <p>(Garbage not sorted properly may result in damage deposit not being refunded)</p>	

Once completed, email to rentals@windsorcurlingclub.ca or hand to a WCC Volunteer at the Club